



Teacher Migration  
Services and Support

# Frequently Asked Questions

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# Getting your application ready

## Does AITSL offer a fast track assessment service?

No, AITSL does not provide a fast-track assessment service. If an assessment outcome is needed by a specific date, it is the responsibility of the applicant to ensure a complete application is submitted well before the required date.

## What documents can I upload for the identity requirements?

Other identity documents that can be submitted are birth certificates, national identity cards or official photo bearing documents such as student IDs and driver licences. If the document is not in English, include a translated version in English.

## Do I need an agent to apply for an assessment?

No, there is no requirement to use an agent when applying for a skills assessment.

## Do supporting documents need to be submitted at the same time as an application?

Yes, AITSL requires a complete application to be lodged for assessment. If further information needs to be requested, this will result in delays to the assessment process.

## What documents should NOT be provided with my application?

Only the documents that are required in the occupation checklist and Application Guide should be provided as part of your AITSL application. Providing additional documents will not assist your application and can slow down the assessment process. Examples of documents that should not be provided with applications include:

- Short courses (less than one year full-time study), non-academic qualifications, professional development programs or incomplete qualifications
- Year 12, secondary or high school certificates
- Qualified Teacher Status (QTS) certificates
- Induction certificates
- Curriculum vitae
- Reference letters
- Employment statements (this is only required for Skilled Employment Statement applications)

## Will AITSL provide updates about the assessment?

No, AITSL does not provide updates. The dashboard in the Applicant portal will show you if your application is under assessment, if there is a request for information or if there is a final outcome.

If AITSL needs to contact you, AITSL will send an email to the registered address requesting further information.

## How do I communicate with AITSL?

Once your application is submitted, all communication from AITSL will be sent to the email address you provided during the registration process. Emails will be sent to you from [migration@aitsl.edu.au](mailto:migration@aitsl.edu.au). Please also ensure that this email address is whitelisted.

**You must include your 8-character application ID**, which is the first 8 characters of your payment reference, in all communications with AITSL. For example, in the payment reference x89bcdef-7350-4ae7-a873-57a3701c5d28, the application ID is **x89bcdef**. These references may contain a mix of letters and numbers and can be found in email notifications from AITSL after you apply.

All communication from AITSL will be to the email address provided during the registration process. Emails will be sent from [migration@aitsl.edu.au](mailto:migration@aitsl.edu.au) or [no-reply@teachermigration.aitsl.edu.au](mailto:no-reply@teachermigration.aitsl.edu.au).

## How long does an assessment take?

The majority of assessment-ready applications are completed within 4 weeks, some may take up to 6 weeks to complete. However, processing times can be impacted by the volume and complexity of applications received. Significant delays may occur during peak periods, which may impact your migration goals; please ensure you submit your application early to avoid disappointment. Additionally, if an application is incomplete, if there are incorrect documents or information provided is inconsistent with available information, this will also delay the processing of your application.

## Can an application be withdrawn? Will a refund be issued?

Yes, an application can be withdrawn. AITSL can only issue a partial refund if the assessment of the application has not commenced. No refund will be issued if the application is under assessment.

If your application still appears in the 'Application Submitted' table on your [Applicant Portal](#) dashboard, it means the assessment has not commenced. When you view your application in the SUBMITTED state, a 'Request refund' button will be available at the bottom of the application form. AITSL will consider your refund request. If the application is no longer in the SUBMITTED state, no refund will be issued, however the application can still be withdrawn. If you wish to withdraw your application, please contact AITSL by emailing [migration@aitsl.edu.au](mailto:migration@aitsl.edu.au). Please include your registered name, email address and the first 8 characters of the payment reference.

For the refund amount, please refer to our [Fees](#) webpage.

## Do I need to provide information about how COVID-19 affected my initial teacher education qualification study?

No, AITSL no longer requires additional evidence that outlines how your study was or was not affected by COVID-19. However, AITSL reserves the right to request additional information about Covid arrangements during the assessment process.

## How will I receive my skills assessment outcome and/or my Skilled Employment Statement?

Most Outcome statements will be issued through the My eEquals platform. You will receive an email when the Outcome statement is available through the My eEquals platform. The email will provide registration instructions if you do not have an account.

If you already have a My eEquals account, we strongly recommend using the same email address in your application as the one associated with your My eEquals account.

# Applicant Portal

## How do I upload my documents?

Scan your documents in at least 300 dpi resolution. Ensure that your documents are in the correct format. The Applicant portal can accept PDF, PNG and JPEG file formats.

## How do I add a document after I have submitted my application?

Once you have submitted your application, you will not be able to add documents. You will receive a request via email if you are required to submit additional documents and will be able to submit additional documents in the [Applicant portal](#).

## How do I get technical help with using the Applicant portal?

Check the [Applicant Portal User Guide](#) first.

You can contact AITSL via email on [migration@aitsl.edu.au](mailto:migration@aitsl.edu.au).

# Criteria and requirements

## What are the criteria and requirements?

For information about criteria and requirements for the different teacher occupations, please visit the [Applying for a skills assessment](#) webpage and download the Application Guide and the checklist specific to the occupation you wish to nominate. Please also read our [downloadable fact sheets](#) to support your application process.

## Can I get advice from AITSL on whether I meet the criteria?

No. We do not provide a pre-assessment service. AITSL compares an applicant's qualifications against the assessment criteria in place at the time they apply. Without a complete application including a full set of evidence, AITSL is not able to provide any opinion.

## What should I study to gain a successful assessment?

Assessment criteria may change over time to reflect current Australian teaching standards and Australia's immigration policy. As such, AITSL advises against making educational choices solely based on hoping to achieve a particular migration outcome.

## I have been working as a teacher, does experience count in meeting the criteria?

No, the AITSL skills assessment for teachers is a qualifications-based assessment. Work experience undertaken before or after the completion of an initial teacher education qualification will not be considered as part of the skills assessment.

## Which school teacher occupation should I apply for?

AITSL cannot direct or recommend an applicant to choose a particular occupation. Applicants should choose the school teacher occupation for which their teaching qualification(s) is most relevant.

## What is the difference between Special Needs Teacher and Special Education Teacher (nec)?

A Special Needs Teacher has a specialist qualification for teaching students in early childhood, primary, middle and secondary school, with learning difficulties or other special needs.

A Special Education Teacher (not elsewhere classified) has a specialist qualification in a distinct field(s) of special education not covered by these three occupations: special needs teacher, teacher of the hearing impaired or teacher of the sight impaired.

# Qualifications

## What is an initial teacher education (ITE) qualification?

An initial teacher education qualification is the qualification required to teach in a school classroom or educational setting. It must include at least one year of full-time study (or part-time equivalent) and be specific to the stage of schooling of the nominated occupation.

The qualification must include a program of professional studies in education including discipline-specific curriculum, pedagogical studies, general education studies and supervised teaching practice relevant to the age range of the students for the occupation you have nominated.

## What qualifications can AITSL consider?

For teaching qualifications, AITSL is able to consider qualifications comparable to the educational level of an Australian Bachelor degree (Australian Qualifications Framework Level 7) or higher.

For non-teaching qualifications, AITSL is able to consider qualifications comparable to the educational level of an Australian Advanced Diploma / Associate Degree (Australian Qualifications Framework Level 6) or higher.

AITSL does not have a list of accredited programs for skills assessment purposes and does not assess short courses (less than 1 year full-time study), non-academic qualifications, professional development programs or incomplete qualifications.

## Do I have to include all my higher education qualifications in my application?

Applicants should include details of all completed higher education qualifications, including undergraduate qualifications. Please refer to the occupation checklists for the documents to include for each qualification.

## Can incomplete qualifications be considered as part of the assessment?

No, AITSL cannot consider study that has not resulted in a formal academic qualification.

## My course is not on AITSL's accredited list. Could my course be recognised?

AITSL Teacher Migration Services and Support does NOT have a list of accredited programs for the purposes of skilled migration. The [accredited programs list](#) on the AITSL website is a record of programs accredited as an initial teacher education program by the teacher regulatory authority in each state/territory.

## **Can I share my academic documents with AITSL via the My eQuals platform?**

Yes. If your academic documents are available in your My eQuals account, you must share them directly with AITSL through the platform. AITSL is a Receiving Organisation and can receive and verify your documents directly. Please follow our recommended steps below:

- Log in to your My eQuals account
- Select the document(s) you wish to share (please only share documents required for the assessment process, such as award certificates and transcripts)
- Click 'Share', then select 'Organisation – Share to a registered organisation across our global network'
- In the 'Recipient' field, type AITSL, which will display an 'AITSL identifier' field. Enter your 8-character application ID in this field. After completing all the required fields, click 'Share' again to complete the process. Instructions for locating your application ID can be found in the [How do I communicate with AITSL?](#) question above
- Please only use the Share with Organisation option, as this enables AITSL to easily verify your electronically issued documents. Further information on the process for sharing with a registered organisation is available on the My eQuals website.

## **Does an initial teacher education qualification need to be relevant to the nominated school teacher occupation?**

Yes, the skills assessment requires an applicant to have completed at least one year of initial teacher education study relevant to the nominated occupation.

## **I have Montessori qualifications. Can I use them as evidence of initial teacher education?**

No, Montessori qualifications in general are not recognised by AITSL as meeting the professional criterion as it is considered a specialised method of teaching.

## **Can Teaching English Speakers of Other Languages (TESOL) qualifications be considered as initial teacher education qualifications?**

No, AITSL completes assessments for the purpose of migration for school teacher occupations only. If your qualification is in TESOL, TEFL or ESL you may need to refer to the [Skilled Occupation List \(SOL\)](#) from the Department of Home Affairs for an appropriate occupation and the relevant assessment authority. Please note that some initial teacher education qualifications may have ESL or TESOL as a specialist subject area.

# Teacher registration

## Is teacher registration required for an AITSL skills assessment?

AITSL skills assessment does not require an applicant to obtain teacher registration. However, Australian teacher registration may be considered during the assessment process.

If you wish to work as a teacher in Australia, you will need to gain registration with the teacher regulatory authority in the relevant state/territory. A complete list of authorities is available [here](#).

## I am a registered teacher in Australia, do I need to apply for an AITSL skills assessment?

An AITSL skills assessment is for skilled migration purposes only. It is separate to teacher registration requirements. If, as part of your migration, you require a skills assessment for a school teacher occupation, you will need to apply to AITSL. Please confirm with the [Department of Home Affairs](#) whether you require a skills assessment for your migration.

Although many of the requirements for teacher registration and an AITSL skills assessment are similar, you still need to submit all the evidence outlined in the occupation checklists and Application Guide. This may differ from the documents you submitted for teacher registration.

## I have received a suitable skills assessment outcome for a teacher occupation. Do I need teacher registration too?

To teach in Australia, you need teacher registration. The registration and employment of teachers in Australia is the responsibility of the relevant state and territory authorities.

Contact details of the state and territory regulatory authorities can be found at [Migrate to Australia links](#).

## I have teacher registration in New Zealand. Do I still need to undergo a skills assessment?

An AITSL skills assessment is for skilled migration purposes only. It is separate to teacher registration requirements. The Trans-Tasman mutual recognition agreement only applies to teacher registration. Visit the [webpages of state and territory regulatory authorities](#) for further information.

If, as part of your migration you require a skills assessment for a school teacher occupation, you will need to apply to AITSL. Please confirm with the [Department of Home Affairs](#) whether you require a skills assessment for migration purposes.