

# Frequently Asked Questions

AITSL Assessment for Migration- Skills Assessment

**November 2022**



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# Getting your application ready

## Does AITSL offer a fast track assessment service?

No, AITSL does not provide a fast-track assessment service. If an assessment outcome is needed by a specific date it is the responsibility of the applicant to ensure a complete application is submitted well before the required date.

## What documents can I upload for the identity requirements?

Other identity documents that can be submitted are birth certificates, national identity cards or official photo bearing documents such as student IDs and driver licences. If the document is not in English, include a translated version in English.

## Do I need an agent to apply for an assessment?

No, there is no requirement to use an agent when applying for a skills assessment.

## Do supporting documents need to be submitted at the same time as an application?

Yes, AITSL requires a complete application to be lodged for assessment. If further information needs to be requested, this will result in delays to the assessment process.

## What documents should NOT be provided with my application?

Only the documents that are required in the occupation checklist and Application Guide should be provided as part of your AITSL application. Providing additional documents will not assist your application and can slow down the assessment process. Examples of documents that should not be provided with applications include:

- Short courses (less than one year full-time study), professional development programs or incomplete qualifications
- Year 12, secondary or high school certificates
- Qualified Teacher Status (QTS) certificates
- Induction certificates
- Curriculum vitae
- Reference letters
- Employment statements (this is only required for Skilled Employment Statements)

## Will AITSL provide updates about the assessment?

No. However the dashboard in the Applicant portal will show you when your application has been successfully submitted, when it is under assessment and when it has been finalised.

If AITSL needs to contact you, you will receive an email to your nominated email address asking you to log in to the Applicant portal and review your messages.

## **How long does an assessment take?**

AITSL's estimated processing time is 4 weeks from the date of submission for complete applications. If an application is incomplete or incorrect, this will delay the processing of your application.

## **Can an application be withdrawn? Will a refund be issued?**

Yes, an application can be withdrawn. To withdraw an application, AITSL needs to receive a request in writing (email) from the applicant.

AITSL can only issue a partial refund (AUD861) if the assessment of the application has not commenced. No refund will be issued if assessment of the application has started.

# Applicant Portal

## How do I upload my documents?

Scan your documents in at least 300 dpi resolution. Ensure that your documents are in the correct format. The Applicant portal will only accept pdf, jpeg, jpg, png, bmp and tiff file formats. Don't forget to click **upload** once you have attached your document. There will be a green uploaded message when you have successfully uploaded a document.

## How do I add a document after I have submitted my application?

Once you have submitted your application, you will not be able to add documents. You will receive notification if you are required to submit additional documents and be given access to upload documents in the [Applicant portal](#).

## How do I get technical help with using the Applicant portal?

You can contact AITSL on the following channels

Email: [migration@aitsl.edu.au](mailto:migration@aitsl.edu.au)

Existing applications: Via the applicant portal message centre

# Criteria and requirements

## What are the criteria and requirements?

For information about criteria and requirements for the different teacher occupations, please visit the [Migrate to Australia](#) webpage and download the Application Guide and the checklist specific to the occupation you wish to nominate. Please also read our downloadable fact sheets to support your application process.

## Can I get advice from AITSL on whether I meet the criteria?

No. We do not provide a pre-assessment service. AITSL compares an applicant's qualifications against the assessment criteria in place at the time they apply. Without a complete application including a full set of evidence, AITSL is not able to provide an assessment.

## What should I study to gain a successful assessment?

Assessment criteria may change over time to reflect current Australian teaching standards and Australia's immigration policy. As such, AITSL advises against making educational choices solely based on hoping to achieve a particular migration outcome.

## I have been working as a teacher - Does experience count in meeting the criteria?

No, the AITSL skills assessment for teachers is a qualifications-based assessment. Work experience undertaken before or after the completion of an initial teacher education qualification will not be considered as part of the skills assessment.

## I am registered with a state registration authority - can you find me suitable?

No. The registration of teachers and an assessment for migration are separate and independent processes. Although many of the requirements are similar, we still need you to submit all the evidence outlined in the occupation checklists and Application guide.

## Which school teacher occupation should I apply for?

AITSL cannot direct or recommend an applicant to choose a particular occupation. Applicants should choose the school teacher occupation for which their teaching qualification/s is most relevant.

## What is the difference between Special Needs Teacher and Special Education Teacher?

A Special Needs Teacher has a specialist qualification for teaching students in early childhood, primary, middle and secondary school, with learning difficulties or other special needs.

A Special Education Teacher (not elsewhere classified) has a specialist qualification in a distinct field/s of special education not covered by these three occupations; special needs teacher, teacher of the hearing impaired or teacher of the sight impaired.

# Qualifications

## **What is an initial teacher education (ITE) qualification?**

An initial teacher education qualification is the qualification required to teach in a school classroom or educational setting. It must include at least one year of full-time study (or part-time equivalent) and be specific to the stage of schooling of the nominated occupation.

The qualification must include a program of professional studies in education including discipline-specific curriculum, pedagogical studies, general education studies and supervised teaching practice relevant to the age range of the students for the occupation you have nominated.

## **What qualifications can AITSL consider?**

For teaching qualifications, AITSL is able to consider qualifications comparable to the educational level of an Australian bachelor degree (Australian Qualifications Framework Level 7) or higher.

For non-teaching qualifications, AITSL is able to consider qualifications comparable to the educational level of an Australian Advanced Diploma / Associate Degree (Australian Qualifications Framework Level 6) or higher.

AITSL does not have a list of accredited programs for skills assessment purposes and does not assess short courses (less than one year full-time study), professional development programs or incomplete qualifications.

## **Do I have to include all my higher education qualifications in my application?**

Applicants should include details of all completed higher education qualifications. Please refer to the application guide for the documents to include for each qualification.

## **Can incomplete qualifications be considered as part of the assessment?**

No, AITSL cannot consider study that has not resulted in a formal academic qualification.

## **My course is not on AITSL's accredited list. Could my course be recognised?**

AITSL Assessment for Migration does NOT have a list of accredited programs for the purposes of skilled migration. The [accredited programs list](#) on the AITSL website is a record of programs accredited as an initial teacher education program by the teacher regulatory authority in each state/territory.



## **Can AITSL download my award certificate and transcript from my university portal?**

No, it is your responsibility to download these documents from the university portal and upload them to your application. Do not change the file name. Changing the file name disables verification features and will result in delays to the assessment process.

## **Does an initial teacher education qualification need to be relevant to the nominated school teacher occupation?**

Yes, the skills assessment requires an applicant to have completed at least one year of initial teacher education study relevant to the nominated occupation.

## **I have Montessori qualifications - Can I use them as evidence of initial teacher education?**

No, Montessori qualifications in general are not recognised by AITSL as meeting the professional criterion as it is considered a specialised method of teaching.

## **Can Teaching English Speakers of Other Languages (TESOL) qualifications be considered as initial teacher education qualifications?**

No, AITSL completes assessments for the purpose of migration for school teacher occupations only. If your qualification is in TESOL, TEFL or ESL you may need to refer to the [Skilled Occupation List \(SOL\)](#) from the Department of Home Affairs for an appropriate occupation and the relevant assessment authority. Please note that some initial teacher education qualifications may have ESL or TESOL as a specialist subject area.

# Early Childhood Teachers

## What is the difference between an AITSL and ACECQA assessment?

The purpose of the AITSL skills assessment is to determine whether your qualifications and English language proficiency meet the requirements for skilled migration, in one of the nominated school teacher occupations. For more information, visit the [Migrate to Australia](#) webpage.

AITSL's assessment is intended for migration purposes only.

The purpose of the Australian Children's Education and Care Quality Authority (ACECQA) assessment is to determine whether your qualifications meet the requirements to work in early childhood education and care services in Australia.

ACECQA's assessment is not intended for migration purposes. For more information, contact [ACECQA](#).

## My early childhood course is not on AITSL's accredited list. Could my course be recognised?

AITSL Assessment for Migration does NOT have a list of accredited programs for the purposes of skilled migration. The [accredited programs list](#) on the AITSL website is a record of primary, primary/early childhood and secondary teacher programs accredited as an initial teacher education program in Australia. If you would like to check if your qualification is National Quality Framework (NQF) approved, please visit the [ACECQA website](#).

## Will my qualifications meet the requirements of both AITSL and ACECQA?

There are some differences in the qualifications requirements for assessments undertaken by AITSL and ACECQA.

AITSL's qualification criterion is informed by initial teacher education program accreditation standards and teacher registration requirements in Australian states and territories. Teachers must be registered to teach in an Australian school. Qualification requirements can be found in the application guide on the [Migrate to Australia](#) webpage.

ACECQA's minimum qualification requirements are informed by those set in the National Quality Framework (NQF). Educators working in children's education and care services must meet these requirements. There are also some states and territory specific qualification requirements for working with school age children (e.g. in outside school hour services).

ACECQA offers a qualifications checker to see whether your qualifications are recognised under the NQF. For more information, contact or visit [ACECQA](#).

## **My supervised teaching practice covered ages birth to 5 years, can my initial teacher education still be found suitable?**

Yes, the minimum duration of supervised teaching practice must be undertaken within the age range but does not need to be completed with every age in the age range. The supervised teaching practice (STP) requirement for early childhood teacher states birth to 8 years range but if you have done birth to 5 years, we would consider the STP as meeting the requirement.

## **I have ACECQA recognition as an Early Childhood Teacher. Can I use this for my AITSL Assessment for Migration?**

No. AITSL Assessment for Migration and ACECQA recognition are separate and different. Each have different requirements. It is important to understand that a successful assessment for one does not ensure a successful assessment for the other.

## **I have received a suitable skills assessment outcome for the Early Childhood (Pre-primary School) Teacher occupation. Do I need an ACECQA assessment too?**

To work in some early childhood education and care services in Australia you may need to have your qualifications assessed by the Australian Children's Education and Care Quality Authority. For more information, contact or visit [ACECQA](https://www.acecqa.gov.au).

## **Can I use my AITSL Assessment for Migration to gain ACECQA recognition?**

No. AITSL Assessment for Migration and ACECQA recognition are separate and different. Each have different requirements. It is important to understand that a successful assessment for one does not ensure a successful assessment for the other.

# Teacher registration

## **Is teacher registration required for an AITSL skills assessment?**

No, the AITSL skills assessment does not require an applicant to hold teacher registration.

If you wish to work as a teacher in Australia you will need to gain registration with the teacher regulatory authority in the relevant state/territory. A complete list of authorities is available [here](#).

## **I am a registered teacher in Australia, do I need to apply for an AITSL skills assessment?**

An AITSL skills assessment is for skilled migration purposes only. It is separate to teacher registration requirements. If as part of your migration you require a skills assessment for a school teacher occupation, you will need to apply to AITSL. Please confirm with the [Department of Home Affairs](#) whether you require a skills assessment for your migration.

## **I have received a suitable skills assessment outcome for a teacher occupation. Do I need teacher registration too?**

To teach in Australia, you need teacher registration. The registration and employment of teachers in Australia is the responsibility of the relevant state and territory authorities.

Contact details of the state and territory regulatory authorities can be found at [Migrate to Australia links](#).

## **I have teacher registration in New Zealand. Do I still need to undergo a skills assessment?**

An AITSL skills assessment is for skilled migration purposes only. It is separate to teacher registration requirements. The Trans-Tasman mutual recognition agreement only applies to teacher registration. Visit the [webpages of state and territory regulatory authorities](#) for further information.

If as part of your migration you require a skills assessment for a school teacher occupation, you will need to apply to AITSL. Please confirm with the [Department of Home Affairs](#) whether you require a skills assessment for migration purposes.



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