

---

At AITSL, we believe every Australian child deserves a quality education. This relies on quality teaching and effective school leadership. We drive effective and inspiring teaching and school leadership, to improve student learning in the classroom.

---

<b>Position Title</b>	Senior Policy & Project Officer - Research and Evaluation
<b>Business Unit</b>	Evidence and Impact
<b>Leader Title</b>	Principal, Research and Evaluation
<b>Employment status</b>	Full time to June 2024
<b>Date</b>	November 2022

---

### About this role

This position is situated within AITSL's Research and Evaluation team, where the successful candidate will be responsible for leading the research requirements for projects related to Standards across the AITSL Teaching and School Leadership team. In partnership with Queensland, AITSL are developing Professional Standards for Middle Leaders. Work on this project will form a substantial component of this role.

Working in collaborative team environments, the role requires high level skill and experience in research design, data analysis, and the collation, interpretation and translation of evidence into useful meaning for policy and practice. Excellent written communication skills, research design and research implementation experience are essential. Standard setting methodology experience, survey design, and competence with psychometrics are strongly desirable. The role requires strong coordination, organisational, and project management skills and the ability to work across multiple projects with multiple internal teams.

Knowledge and/or experience in education related research projects or similar would be advantageous.

### What you'll be doing

The successful candidate will be required to:

- Lead on both qualitative and quantitative research design and methodology for Standards projects at AITSL, undertaking research and evidence collection, using data and evidence to support the development of Standards

- Identify, source, assess and interpret research evidence, writing literature reviews and findings for reports.
- Provide high level technical advice to managers and executives, and key stakeholders, making policy connections and propose options and solutions.
- Design, scope, plan and manage projects in consultation with the Principal, Research and Evaluation and Director of Teaching and School Leadership

## What we're looking for

The position requires a person with experience in undertaking research studies in a complex environment. An ability to communicate with key internal and external stakeholders, the capacity to analyse and synthesise information and the ability to write clear and informative product aimed for use by defined target audiences are essential to the role.

Specifically, under limited direction, the incumbent will apply their knowledge and skills to design and undertake research methodologies. The position requires knowledge of data collection techniques, and support related to undertaking research projects such as methodology selection, ethics considerations, data analysis, reporting and communication of results to relevant stakeholders.

Our ideal candidate will have a relevant tertiary qualification and experience in a research setting. Experience in a public policy, government or education sector would be advantageous.

We are looking for an active self-starter who can combine excellent technical research and data skills with enthusiasm and drive. Our ideal candidate has a good understanding of quantitative and qualitative research methodologies, and who is competent in using Excel and/or statistical analysis software (e.g., SPSS).

You will be passionate about, and skilled in, supporting research projects across the range of tasks, from data collection and coordination to analysis and interpretation of data into policy and practice implications. You will be a confident communicator with the ability to assess the quality of evidence and advocate for best practice and improved outcomes.

## About AITSL

AITSL is a Commonwealth company and not-for-profit based in Melbourne. We are funded by the Australian Government. The Australian Government is the sole member of the company, represented by the Minister for Education

As a national body, AITSL was established to promote excellence in the profession of teaching and school leadership. We work with the education community to improve student learning in 3 main areas of focus:

- Initial teacher education: We provide support, resources, and tools to help ensure that every pre-service teacher is classroom ready upon graduation.
- Quality teaching: We help teachers be the best they can be and provide tools and resources to maximise their impact on student learning.
- Leadership: We help school leaders become highly effective by giving them the tools, resources, policies, and practices needed to succeed in their important role.

We are governed by a constitution and an independent Board of Directors who bring diverse professional experiences and expertise in educational practice, and research to the work of the company. Visit: [www.aitsl.edu.au](http://www.aitsl.edu.au) for more information about AITSL.



**Up for the challenge**



**Embrace change**



**Working together**



**Being respectful**

***AITSL is an equal opportunity employer and is committed to building a culturally diverse organisation. We strongly welcome and encourage interest from Aboriginal and Torres Strait Islanders and people from culturally diverse backgrounds. We also strongly welcome and encourage people with disabilities to apply for roles with AITSL.***