

# AITSL Board Meeting Report

1 July 2025

The meeting was attended by Board Directors:

- Dr Michele Bruniges (Chair)
- Mr Chris Wardlaw (Deputy Chair)
- Mr Andy Mison
- Ms Beth Blackwood
- Professor Donna Pendergast
- Dr Jennifer Buckingham
- Professor Lee Anne Perry
- Ms Renee Lammon.

## Summary

### Strategic Matters

#### CEO Report

The Board receives a report from the AITSL Chief Executive Officer (CEO) at each meeting with key updates on the delivery of AITSL's continuing work program, including corporate matters, people and culture matters, policy and program highlights, fee-for-service and international engagement activities, and stakeholder engagement activities.

The Board discussed several key issues raised in the report that are priorities in the current education environment, including:

- the national standards for the accreditation of initial teacher education (ITE) programs and how to ensure national consistency while addressing tensions between workforce pressures and ITE program requirements
  - the future of teaching and how AITSL can facilitate a national discussion
  - early childhood settings, safety regulations, and creating a workplace culture that focuses on capability and expertise
  - meetings that the AITSL executive will be undertaking to engage with departments of education across all states and territories to understand their current issues and strategic priorities in teaching and school leadership.
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## AITSL Budget 2025–26

Under the AITSL Board Charter, the Board is responsible for approval of an annual budget, and monitoring AITSL's financial performance in accordance with the approved budget and subsequent quarterly reforecasts.

The Board **approved** the 2025–26 budget proposed by Management, based upon the known circumstances as of 31 May 2025.

## AITSL Work Plan 2025–26

Under the AITSL Constitution, the CEO must provide the Minister with 'an annual work plan, prior to 30 June each year, detailing activities for the following financial year' for approval.

The Work Plan for 2025–26 was developed in accordance with AITSL's current funding arrangements and **approved** by the Board for submission to the Hon Jason Clare MP, Minister for Education, by the CEO.

## Performance Measures

AITSL reviews and revises its performance measures for inclusion in the Corporate Plan annually. Metrics against each performance measure are reported publicly in the AITSL Annual Report.

The AITSL Board, via its Risk, Audit and Finance Committee, ensures that the company's:

- performance measures are compliant with relevant Commonwealth Performance Framework legislation and associated guidance
- performance measures are fit for purpose in accordance with the application of Section 16E of the *Public Governance, Performance and Accountability Rule 2014*
- performance reporting is supported by appropriate systems, processes, and assurances to accurately report results.

The Board received revised key activities and performance measures for consideration and **approved** the proposed revisions for inclusion in the AITSL Corporate Plan 2025–2029 and the AITSL Work Plan 2025–26. Outcomes against these measures will be publicly reported in the 2025–26 AITSL Annual Report.

## AITSL Corporate Plan 2025–2029

As a Commonwealth company, AITSL must prepare a Corporate Plan each year in accordance with the requirements of section 95(1) of the *Public Governance, Performance and Accountability Act 2009* and section 27A of the *Public Governance, Performance and Accountability Rule 2014*.

The Corporate Plan sets out the company's purposes, its operating context, the key activities it intends to pursue, and how performance will be measured and assessed over at least 4 reporting periods.

As AITSL reports on a financial year basis, it must publish its Corporate Plan on the AITSL website by 31 August each year and provide this to the Minister for Education and Minister for Finance as soon as practicable after it is prepared and before it is published.

The Board **approved** proposed AITSL Corporate Plan 2025–2029.

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## Standing Reports

### Risk, Audit and Finance Committee

Under Rule 18.4 of the AITSL Constitution, the Board must establish and maintain an audit committee in accordance with the *Public Governance, Performance and Accountability Act 2009*.

As outlined in the Committee Charter, the Committee Chair shall report to the Board after each meeting.

The Board received the report from the Committee meeting held 10 June 2025 and:

- **noted** the report on the outcomes of the Committee meeting held 10 June 2025
- **approved** AITSL's Financial Performance Review as of 30 April 2025
- **noted** the update on AITSL's strategic risks
- **noted** the minutes from Committee Meeting 1, held 17 March 2025.

### Fraud and Corruption Risks Update

AITSL has implemented a Fraud and Corruption Risk Control Plan in accordance with the [Commonwealth Fraud Control Framework](#) and the establishment of the National Anti-Corruption Commission to monitor, prevent, investigate, and report fraud and corrupt conduct.

AITSL's plan and the internal fraud and corruption controls have been developed with reference to:

- Section 10 of the *Public Governance, Performance and Accountability Rule 2014*
- the Commonwealth Fraud Control Guidelines 2017
- Resource Management Guide No. 201: Preventing, Detecting and Dealing with Fraud
- the *National Anti-Corruption Commission Act 2022*.

The AITSL Board and Management are committed to minimising the incidence of fraud and corruption through the development, implementation, and regular review of a range of awareness, prevention, and detection strategies. The desired outcome of this commitment is the elimination of fraud and corruption.

As part of AITSL's control strategy, the Board reviews AITSL's fraud and corruption risks every 6 months to ensure analysis, treatments, and controls are appropriate. The Board **noted** the review and was satisfied that Management have implemented appropriate controls to mitigate the risks of fraud and corruption and are maintaining effective monitoring and detecting processes.

### Reconciliation Action Plan (RAP) Progress Report

AITSL finalised the delivery of actions in its 2022–2024 Innovate RAP in August 2024. The company is continuing to undertake actions and initiatives consistent with an Innovate RAP while progressing the development of its next RAP with a First Nations partner consultant organisation.

The Board continues to receive a progress report every 6 months on AITSL's reconciliation activities and the development of the next RAP.

The Board **noted** the report and progress updates around internal and external engagement.

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## Communications Report

At each meeting, the Board receives a report with key insights from AITSL communications activities. The report includes an overview of current campaigns and promotions, digital marketing activities, website analytics, and key media mentions.

The Board **noted** the Communications Report.

## Expert Standing Committees Report

The Board has established 2 expert standing committees under Rule 5.3 of the AITSL Constitution:

- Teacher Education Expert Standing Committee (TEESC)
- School Leadership and Teaching Expert Standing Committee (SLTESC).

In compliance with the AITSL Constitution and the committees' Terms of Reference, a report on the agreed outcomes and actions of each committee meeting is provided to the Board.

The Board **noted** the outcomes from:

- TEESC Meeting 30, held 27 March 2025
- SLTESC Meeting 19, held 19 March 2025.

**The AITSL Board next meets on 28 August 2025.**

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