

# AITSL Board Meeting Report

28 August 2025

The meeting was attended by Board Directors:

- Dr Michele Bruniges (Chair)
- Mr Chris Wardlaw (Deputy Chair)
- Mr Andy Mison
- Ms Beth Blackwood
- Professor Donna Pendergast
- Dr Jennifer Buckingham
- Professor Lee Anne Perry
- Ms Renee Lammon.

## Summary

### Strategic Matters

#### CEO Report

The Board receives a report from the AITSL Chief Executive Officer (CEO) at each meeting with key updates on the delivery of AITSL's continuing work program, including corporate matters, people and culture matters, policy and program highlights, fee-for-service and international engagement activities, and stakeholder engagement activities.

The Board discussed several key issues raised in the report that are priorities in the current education environment, including:

- the Interim Report of the Productivity Commission's inquiry into *Building a skilled and adaptable workforce*
  - the Australian Teacher Workforce Data (ATWD) initiative
  - *Guidelines for the Optimal Deployment of Teaching Assistants* developed under Action 21 of the National Teacher Workforce Action Plan (NTWAP)
  - amendments to the *Accreditation of initial teacher education programs in Australia: Standards and Procedures* (Accreditation Standards and Procedures)
  - *Mentoring Guidelines* developed under NTWAP Actions 8 and 14.
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## 2024–25 AITSL Financial Report

Each financial year, AITSL is required to produce annual financial statements that are required to be audited by the Australian National Audit Office (ANAO) and form part of the Annual Report that must be tabled in Parliament by the end of October.

The Board reviewed the 2024–25 Financial Report, noting it was endorsed by the Risk, Audit and Finance Committee on 21 August 2025.

The Board **approved** the 2024–25 AITSL Financial Report and the Directors' Declaration was signed by the Chair and Deputy Chair.

## 2024–25 AITSL Performance Report

A Performance Report is included in the Annual Report prepared following the end of each financial year. AITSL's Performance Report details progress and achievement against the Board-approved annual performance measures.

The Board **approved** the AITSL 2024–25 Performance Report, subject to minor clarifications requested by the Board.

## Strategic Risks

The Board is responsible for ensuring the appropriateness of the company's risk management framework, identifying and tracking strategic risks, and setting risk appetites.

In line with AITSL's Risk Management Framework, the Board conducted an interim review of the Strategic Risk Register and risk appetite statements to ensure their appropriateness and currency.

Minor changes were requested by the Board, and the Strategic Risk Register and appetite statements were **approved** as appropriate.

## Cyber Security at AITSL

The Board discussed AITSL's cyber resilience and protections around data and noted the appropriateness of the policies, systems, and protections in place.

## Board Committees

The Board undertook a number of activities related to its committees:

- The Board **approved** revisions to the Risk, Audit and Finance Committee Charter.
- The Board **approved** revisions to the Remuneration Committee Charter.
- The Board **discussed** appointment principles for its expert standing committees and agreed that AITSL would undertake further work to strengthen the appointment process.

## Standing Reports

### Risk, Audit and Finance Committee

Under Rule 18.4 of the AITSL Constitution, the Board must establish and maintain an audit committee in accordance with the *Public Governance, Performance and Accountability Act 2009*.

As outlined in the Committee Charter, the Committee Chair shall report to the Board after each meeting.

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The Board received the report from the Committee meeting held 21 August 2025 and:

- **noted** the report on the outcomes of the Committee meeting held 21 August 2025
- **approved** AITSL's Financial Performance Review as of 30 June 2025
- **noted** the update on AITSL's strategic risks
- **noted** the minutes from Committee Meeting 2, held 10 June 2025.

## **AITSL Impact Measurement Strategy 6-Monthly Report**

Every 6 months, the Board receives an update on the Impact Measurement Strategy, which presents monitoring and evaluation information for each of AITSL's programs. This internal report includes updates to AITSL's program monitoring and evaluation activities, taking into account current national initiatives and recent changes to national policy frameworks, including in Highly Accomplished and Lead teacher (HALT) certification, initial teacher education, and Indigenous cultural responsiveness.

Performance measures are detailed in the [AITSL Corporate Plan](#). Metrics against each performance measure are reported publicly in the [AITSL Annual Report](#).

The Board **noted** the AITSL Impact Measurement Strategy 6-Monthly Report.

## **Communications Report**

At each meeting, the Board receives a report with key insights from AITSL communications activities. The report includes an overview of current campaigns and promotions, digital marketing activities, website analytics, and key media mentions.

The Board **noted** the Communications Report.

## **Expert Standing Committees Report**

The Board has established 2 expert standing committees under Rule 5.3 of the AITSL Constitution:

- Teacher Education Expert Standing Committee (TEESC)
- School Leadership and Teaching Expert Standing Committee (SLTESC).

In compliance with the AITSL Constitution and the committees' Terms of Reference, a report on the agreed outcomes and actions of each committee meeting is provided to the Board.

The Board **noted** the outcomes from:

- TEESC Meeting 31, held 29 July 2025
- SLTESC Meeting 20, held 24 July 2025.

**The AITSL Board next meets on 15 September 2025.**

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