

# Teacher Migration Services and Support Applicant Checklist

Special Needs Teacher

(ANZSCO 241511)

October 2023



# Applicant checklist

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## Special Needs Teacher (ANZSCO 241511)

**For the purposes of AITSL Teacher Migration Services and Support, a Special Needs Teacher is a specialist qualified teacher for working with students with particular learning difficulties in primary, middle and secondary schools.**

### Assessment criteria for Special Needs Teacher (ANZSCO 241511)

All applications will be assessed against two (2) criteria. Applications must meet **BOTH** criteria to obtain a successful outcome.

#### Criterion 1. Qualifications

Completion of a minimum of four years full-time (or part-time equivalent) higher education (university) level study that results in qualification/s. This must include a relevant initial teacher education qualification and can include other qualifications.

##### Initial teacher education qualification requirement

The study must include an initial teacher education qualification comparable to the educational level of an Australian Bachelor degree (Australian Qualifications Framework Level 7) or higher, which includes:

- i) at least one year full-time (or part-time equivalent) higher education (university) level study of initial teacher education
- ii) completion of at least 45 days of supervised teaching practice with students in a school setting\*.

*\* For information about suitable evidence of supervised teaching practice see the Application Guide pages 7 and 8.*

##### Special needs study requirement

The study must include one year full-time (or part-time equivalent) study of special needs resulting in award of a qualification comparable to the educational level of an Australian Bachelor degree (Australian Qualifications Framework 7) or higher.

If this study is a component of the initial teacher education qualification then the supervised teaching practice must be completed in a special needs setting.

## Other higher education qualifications requirement

Other higher education qualification/s contributing to the four years of study must be comparable to the educational level of an Australian Advanced Diploma/Associate Degree (Australian Qualifications Framework Level 6) or higher.

*Note: AITSL does not assess short courses (less than one year full-time study), professional development programs or incomplete qualifications.*

## Criterion 2. English language proficiency

Proficiency in English language demonstrated by ONE of the following:

### Option 1

Completion of at least four full years of study (or part-time equivalent) in higher education (university) in Australia, Canada, the Republic of Ireland, New Zealand, the United Kingdom or the United States of America resulting in qualification/s comparable to the educational level of an Australian Bachelor degree (Australian Qualifications Framework Level 7) or higher. This study must include a recognised initial teacher education qualification.

Or

### Option 2

An Academic version of the International English Language Testing System (IELTS) Test Report Form (TRF) that shows a score of at least 7.0 for both Reading and Writing; and a score of at least 8.0 for both Speaking and Listening. The IELTS test scores must appear on a single IELTS TRF and be the result of a test undertaken during the 24 month period prior to submitting an application.

AITSL can accept IELTS One Skill Retake tests.

*Note: AITSL reserves the right to ask an applicant to undertake the Academic version of the IELTS test if there is uncertainty about their level of English language proficiency.*

# Applicant checklist

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This application checklist is provided to assist you with preparing and submitting a complete application. Use this list to ensure you submit all the required information into the Applicant portal.

This checklist should be read in conjunction with the application guide, which describes the specific evidence requirements and explains the assessment process.

## Proof of identity

- Passport identity page and page opposite – must be current and valid at time of application (required)
- Two additional identity documents from this list – must be current and valid at time of application (required):
  - Birth certificate
  - National identity card
  - Official photo-bearing document– we accept any photo-bearing document, including but not limited to: a drivers licence, student ID, proof of age card and working with children card
- Evidence of name change. E.g. birth certificate, marriage certificate, or deed poll (if applicable)

*Note: If the documents are not in English, you must submit a copy in the original language and a translated copy.*

## Australian teacher registration

- Evidence of provisional or full teacher registration – if you hold Australian teacher registration, please provide the document that indicates the status of your Australian teacher registration and any conditions (if applicable)

## Qualifications

### i. Initial Teacher Education (ITE) qualification

- Final award certificate (testamur) for ITE qualification from awarding university (required)
- Final academic transcript for each year of the ITE qualification from awarding university (required)
- Evidence of supervised teaching practice: an official, signed and dated document from the awarding university (required)

### ii. Special needs qualification

- Final award certificate (testamur) for special needs qualification from awarding university (required)
- Final academic transcript for each year of special needs qualification from awarding university (required)
- Evidence of supervised teaching practice: an official, signed and dated document from the awarding university (if applicable)

### iii. Other higher education qualifications

- Final award certificate (testamur) for all other qualifications from each awarding university (required)
- Final academic transcript for each year of other qualifications from each awarding university (required)

### English language proficiency

- Academic International English Language Testing System (IELTS) Test Report Form (TRF) (if applicable)

## Guide to Preparing Documents

1. Scan originals in colour (at least 300 dpi), maximum limit of 20MB per upload. If a document is double-sided, scan both sides of the document.
2. Combine all pages of multiple-page documents into one PDF document. For example, a final academic transcript over multiple pages should be uploaded as a single PDF file.
3. If submitting electronic documents with digital signatures like eEquals, it must be verifiable. This means downloading the PDF and not changing the file name.
4. In cases where documents cannot be scanned (e.g. large award certificate), a photo may be uploaded. The photo must be in high-resolution, in colour and present the entire document against a clear background.
5. Documents not in English must be accompanied by an accredited English translation uploaded as 'Other'. This is required even for Latin award certificates issued by English speaking countries.

*Note: There is no need to get your documents certified as true copies.  
AITSL reserves the right to request original documents.*

## Please do not submit the following

- Copies that are incomplete or missing parts (e.g. header/footer cut off)
- Black and white scans – unless original was issued in black and white
- Low resolution scans
- Copies of copies
- Documents that have fingers or other items/objects in view

*Note: Submitting the wrong documents will delay the processing of your application.*

### 3 Key Things to Remember

- Scan originals at 300 dpi
- In colour
- Include all pages in one file