

Teacher Migration
Services and Support

Secondary School Teacher Applicant Checklist

(ANZSCO 241411)

December 2024

Secondary School Teacher (ANZSCO 241411)



For the purposes of an AITSL Teacher Migration Services and Support skills assessment, a Secondary School Teacher is degree qualified to teach students between the ages of 13 to 18 years in secondary schools. [There are other checklists available on our website](#) if this does not describe your role.

Assessment criteria for Secondary School Teacher (ANZSCO 241411)

All applications will be assessed against 2 criteria. Applications must meet **BOTH** criteria to obtain a successful outcome.

Criterion 1. Qualifications

Completion of a minimum of 4 years full-time (or part-time equivalent) higher education (university) level study that results in qualification/s. This must include a relevant initial teacher education qualification and can include other qualifications.

Initial teacher education qualification requirement

The study must include an initial teacher education qualification comparable to the educational level of an Australian Bachelor degree (Australian Qualifications Framework Level 7) or higher, which includes:

- i) at least 1 year full-time (or part-time equivalent) higher education (university) level study of Secondary School Teacher initial teacher education
- ii) completion of at least 45 days of supervised teaching practice with students across the 13 to 18 years age range in a secondary school setting*.

** For information about suitable evidence of supervised teaching practice see the Application Guide page 6.*

Other higher education qualifications requirement

Other higher education qualification/s contributing to the four years of study must be comparable to the educational level of an Australian Advanced Diploma/Associate Degree (Australian Qualifications Framework Level 6) or higher.

Note: AITSL does not assess short courses (less than 1 year full-time study), non-academic qualifications, professional development programs or incomplete qualifications.

Criterion 2. English language proficiency

Proficiency in English language demonstrated by ONE of the following:

Option 1

Completion of at least 4 full years of study (or part-time equivalent) in higher education (university) in Australia, Canada, the Republic of Ireland, New Zealand, the United Kingdom or the United States of America resulting in qualification/s comparable to the educational level of an Australian Bachelor degree (Australian Qualifications Framework Level 7) or higher. This study must include a recognised initial teacher education qualification.

OR

Option 2

An Academic version of the International English Language Testing System (IELTS) Test Report Form (TRF) that shows a score of at least 7.0 for both Reading and Writing; and a score of at least 8.0 for both Speaking and Listening. The IELTS test scores must appear on a single IELTS TRF and be the result of a test undertaken during the 24-month period prior to submitting an application.

AITSL can accept IELTS One Skill Retake tests.

Note: AITSL reserves the right to ask an applicant to undertake the Academic version of the IELTS test if there is uncertainty about their level of English language proficiency.

Applicant checklist

This application checklist is provided to assist you with preparing and submitting a complete application. Use this list to ensure you submit all the required information into the Applicant portal.

This checklist should be read in conjunction with the Application Guide, which describes the specific evidence requirements and explains the assessment process.

Proof of identity

- Passport identity page and page opposite – must be current and valid at time of application (required)
- 2 additional identity documents from this list – must be current and valid at time of application (required)
 - Birth certificate
 - National identity card
 - Official photo-bearing documents – we accept other photo-bearing documents, including but not limited to a national identity card, driver's licence, student ID, proof of age card and working with children card etc.
- Evidence of name change – e.g. birth certificate, marriage certificate, or deed poll (if applicable)

Note: If the documents are not in English, you must submit a copy in the original language and a translated copy.

Australian teacher registration

- You do not need Australian teacher registration to apply. If you do hold Australian teacher registration (provisional or full) please provide the document that indicates the status, and any conditions (if applicable).

Qualifications

i. Initial Teacher Education (ITE) qualification

- Final award certificate (testamur) for ITE qualification from awarding university (required)
- Final academic transcript for each year of the ITE qualification from awarding university (required)
- Evidence of supervised teaching practice: an official, signed and dated document from the awarding university (required)

ii. Other higher education qualifications

- Final award certificate (testamur) for all other qualifications from each awarding university (required)
- Final academic transcript for each year of other qualifications from each awarding university (required)

English language proficiency

- Academic International English Language Testing System (IELTS) Test Report Form (TRF) (if applicable)

Guide to preparing documents

1. **Scan originals in colour and at high quality (at least 300 dpi)**, maximum limit of 20MB per upload. If a document is double-sided, scan both sides of the document.
2. **Combine all pages of multiple-page documents into one PDF document.** For example, a final academic transcript over multiple pages should be uploaded as a single PDF file.
3. If submitting electronic documents with digital signatures like eQuals, it must be verifiable. This requires downloading the PDF and not changing the file name.
4. In cases where documents cannot be scanned (e.g. a large award certificate), a photo may be uploaded. The photo must be in high-resolution, in colour and present the entire document against a clear background.
5. Documents not in English must be accompanied by an accredited English translation uploaded as 'Other'. This is required even for Latin award certificates issued by English-speaking countries.

Note: There is no need to get your documents certified as true copies. AITSL reserves the right to request original documents.

Please do not submit the following

- Copies that are incomplete or missing parts (e.g. header/footer cut off)
- Black and white scans – unless original was issued in black and white
- Low-resolution scans
- Copies of copies
- Documents that have fingers or other items/objects in view

Note: Submitting the wrong documents will delay the processing of your application.

3 key things to remember



1. Scan original documents at 300 dpi
2. Provide colour copies of all documents
3. Include all pages for multiple-page documents in one